

TOOLBOX TALK, October 14th, 2024.

Safety Slogan Contest:

We've had some great slogans in the past and we're looking for a new one for 2025. Submit your great ideas by using the suggestion box link on [fsstools.com](https://www.fsstools.com), and we'll present them to the Safety Committee to choose a winner. The winner gets a \$50 gift card and bragging rights for their brilliant idea.

Innovation rewards:

Your innovation can earn you a \$25 gift card and a chance to win a \$250 prize. Your innovation could change how efficient and safe we are so, keep the ideas coming.

Tool Guards and Handles:

Tools that come with guards and handles from the manufacturer, such as grinders and drills must be used with the safety equipment provided by the manufacturer. Taking off handles and guards is only allowed with the approval of your foreman and safety and only when the work cannot be done with the guards and handles in place. When guards or handles are removed, they must be put back on before using the tool again.

Changing of the Season:

With the days growing shorter it's important to increase our focus as we drive to and from work. It's especially important to watch for kids going back and forth from school.

Another consideration is task lighting. Make sure there is adequate light for the work we're doing. Low light on the job can be both inefficient and dangerous.

Pre-job Communications:

When crews start work without fully understanding the task ahead it increases the chance of problems. Not having the information needed can slow the work, make it more dangerous or lead to expensive reworks. Understanding the work requires the supervisor and the worker to have good communications before the work begins. Here are some steps we can take to better understand the expectations of the job.

- Task expectations and timing must be communicated clearly.
- Crews should be lined out by their foreman for the day/week and look for issues that may come up.
- Crew members should confirm they understand the scope and details of the work.
- The work should not begin until the foreman and the crew are clear about the details.
- Communication between the foreman and the crew should be ongoing.
- If we do not understand our assignment, we should ask our foreman to clarify before work begins.
- During the task, if questions or problems come up, work should stop, and crews should check with their foreman.
- If conditions change, work should stop until the plan has been reevaluated.
- Crews should communicate with the foreman when the task is complete.
- **If you're asked to do a task you don't fully understand, what should you do?**
- **How can we communicate better to make our jobs safer and more efficient?**

Submit your toolbox talk report by clicking on this link:

<https://www.fsstools.com/blank-10>

