

TOOLBOX TALK for the week of April 29th, 2024.

All Hands Meeting

Coming up on May 9th is our Mid-Year All Hands Meeting at the office. There will be a drawing for some great prizes provided by our vendors, and we'll be collecting donations of shoes and kids clothing for **Northwest Children's Outreach** again this year. Please plan on donating new or like news shoes and clothing for kids in need, from ages toddler to teen. Plan to arrive at 12:30 and be ready for lunch at 1:00. We're looking forward to having you all here.

Innovation Reward:

A great idea to either make us more productive, or safer, or both, can get you a reward. After the initial twenty-five-dollar award, you're automatically included in the drawing for two hundred and fifty dollars at our year end meeting. Share your great ideas and it just might pay off.

Unplanned Work:

As a result of a recent deep dive into our safety data, we've discovered that 40% of our injuries occur when we're doing unplanned work. This huge percentage tells us how dangerous it is to leap before we look.

Some unplanned jobs that have hurt us recently, include:

- Helping vendors with unplanned deliveries.
- Using a lift gates.
- Moving material without walking our path first.
- Moving drywall carts and trying to stop loads from falling.
- Lifting a heavy bucket.
- Having a worker hit his head while walking under an I beam.
- Moving pallets by hand.
- Loading a compressor without help.
- Accessing a tight work area.
- Three sperate walking incidents.
- Knowingly using broken equipment.

There are more, but from these we can see the variety of times and ways we've been hurt, when we don't look ahead and plan for what may happen.

The temptation is always to tell ourselves, "This will only take a minute." or "I don't really need any help with this." or "I've done this a thousand times before, so what could possibly go wrong?"

Pre-Task planning is not a once-a-day or once-a-week event. As our tasks change, as things come up, as things are not going as planned, it's time to stop and reevaluate our approach, taking the time to update our plans to protect ourselves and the folks around us.

When is a good time to update our Pre-Task Plan?

Whose responsibility is it to do these updates?

