

## What to do when an incident happens on your jobsite

### Triage Path –

- **Critical Situation:**
  - Call 911 or call the 4s at Intel
  - Stay with the injured person
  - Assign someone on your team to guide the paramedics to the injured worker. (At Intel, identify the building, floor, and column location for the ERT)
  - Call Safety–David Dale 503 756 5075 or Toby Eidem 503 268 7770
  - Send a message via text, to FSS PM and FSS Job Superintendent
  - Contact the GC Safety / Intel Safety
  - After the worker has been taken for treatment
  - Work with GC/Intel to create an incident report
  - Start an FSS Incident Report
  - Interview witnesses
  - Evaluate and record the circumstances of the incident
  - Later, complete the incident report with the help of the injured worker and safety
  - Assist Safety in filling out the SAIF 801 form or the OCIP form if at Intel
- **Non-Life-Threatening Injury-Requiring Medical Attention:**
  - Apply first aid as appropriate, or at Intel, report the incident to Safety (Toby Eidem 503 268 7770) and arrange to take the worker to the site nurse
  - Call Safety– David Dale 503 756 5075 or Toby Eidem 503 268 7770
  - Send a message via text, to FSS PM and FSS Job Superintendent
  - Report the incident to the GC / Intel
  - Assure the worker is picked up and delivered to occupational health or to the Intel site nurse for triage
    - If the Safety Team is unable to pick the worker up, please follow instructions outlined in the Foreman’s Incident Response Sheet (next page).
  - Begin an incident report
  - Interview witnesses
  - Evaluate and record the circumstances of the incident
  - Later, complete the report with the help of the injured worker and Safety
  - Assist Safety in filling out the SAIF 801 form or OCIP form if at Intel

- **First Aid:**
  - Apply first aid as appropriate
  - If at Intel, report the incident to Safety (Toby Eidem 503 268 7770) and arrange to take the worker to the site nurse
  - Call Safety– David Dale 503 756 5075 or Toby Eidem 503 268 7770
  - Send a message via text, to FSS PM and FSS Job Superintendent
  - Fill out an Incident Report with the worker
  - Return worker to duties
  - Report the incident to safety–David Dale or Toby Eidem
  - Report incident to Intel Safety if at Intel
  
- **Near Miss:**
  - Call Safety–David Dale 503 756 5075 or Toby Eidem 503 268 7770
  - Send a message via text, to FSS PM and FSS Job Superintendent
  - Report to the CG or at Intel, to the safety leads
  - Begin an Incident Report
    - Interview witnesses
    - Evaluate and record the circumstances of the incident
    - Complete the report with the help of safety
    - If at Intel, attend an After-Action Review (AAR) if invited