

# TOOLBOX TALK for the week of January 8th. 2024

## Incident Prevention and Management

Unfortunately, in 2023 we had five recordable incidents. These incidents were in focus areas identified for reduction in 2023. These areas were strains and sprains, cuts, and eye injuries. Our 2023 recordable incidents included:

- Two strains
- One cut
- One puncture
- One eye injury

Incidents become recordable if they result in:

- Death
- Loss of consciousness
- Medical treatment beyond first aid
- Days away from work
- Restricted work or transfer to another job

In 2024 we're focusing on two fronts for eliminating recordable incidents.

- **Prevention**
  - Focusing on ways to do our jobs more safely.
  - Better Pre-Task planning to help identify hazards, along with tools and methods that will reduce harm from hazards.
  - Wearing appropriate PPE to protect us from harm.
  - Good housekeeping to keep us safe.
  - Better communication, detailed work planning and coordination.
- **Incident Management**
  - Assuring the best treatment for our employees.
  - Providing quality medical intervention when needed.
  - Understanding how medical intervention can be provided without becoming recordable.
    - For example, if a *prescription* for 800 milligrams of Ibuprofen is offered by the doctor, we could avoid having a recordable incident by taking two 400 milligram over-the-counter Ibuprofen instead of accepting the prescription.
  - Reporting all incidents immediately and working with the Safety Department when there is an incident.
- **What can we do to help prevent injuries and incidents in 2024?**
- **What makes an incident recordable?**



