MEWP Inspection Checklist

Name/Type of MEWP: _____ Model Number: _____

Contractor: _____ Serial Number: _____

Requester: _____ Contact Pager/Cell: _____

Start Date: 11/12/24 End Date: 11/13/24 Building/Floor/Column: _____

	Date	__/__/__	__/__/__	__/__/__	__/__/__	__/__/__	__/__/__	__/__/__
	Operator's or Inspector's Name **(person performing the inspection)**	_____	_____	_____	_____	_____	_____	_____
	Is the operator trained to operate this MEWP and does the operator have a valid operator's license/card?	☐/☐	☐/☐	☐/☐	☐/☐	☐/☐	☐/☐	☐/☐
	Inspection Item & Description: Pass/Fail Status	**P / F**	**P / F**	**P / F**	**P / F**	**P / F**	**P / F**	**P / F**
1	Operating and emergency controls are in proper working condition (EMO button or Emergency Stop Device).							
2	Upper drive controls interlock mechanism are functional (I.e. foot pedal, spring lock, or two hand controls).							
3	Emergency lowering function operates properly.							
4	Lower operating controls successfully override the upper controls.							
5	Both upper and lower controls are adequately protected from inadvertent operation.							
6	Control panel is clean & all buttons/switches are clearly visible (no paint overspray, etc.).							
7	All switch & mechanical guards are in good condition and properly installed.							
8	All Safety Indicator lights work.							
9	Drive controls function properly & are accurately labeled (up, down, right, left, forward, back).							
10	Motion alarms are functional.							
11	Safety decals are in place and readable.							
12	All guardrails are sound and in place including basket chains.							
13	Work platform & extension slides are clean, dry & clear of debris.							
14	Work platform extension slides in and out freely with safety locking pins in place to lock setting on models with extension platforms.							
15	Inspect for defects such as cracked welds, fuel leaks, hydraulic leaks, damaged control cables or wire harness, etc.							
16	Tires and wheels are in good condition with adequate air pressure if pneumatic.							
17	Braking devices are operating properly.							
18	Grounding strap is attached and reaches the ground.							
19	The manufacturer's operations manual is stored on MEWP (in all languages of the operators).							

Workplace Assessment

Survey work area for potential hazardous operating conditions prior to use of aerial lift usage. Ensure all the hazards identified are addressed in task planning with sufficient strategies to mitigate the hazards and/or risks.							
	Check the boxes if the following conditions are present						
Floor conditions: Drop-offs, holes, uneven surfaces, sloped floors, etc.	☐	☐	☐	☐	☐	☐	☐
Housekeeping: Debris, floor obstructions, cords, construction material/supplies, etc.	☐	☐	☐	☐	☐	☐	☐
Hazardous Energy: Electrical power cables or panels, chemical lines, gas lines, drain lines, utilities, etc.	☐	☐	☐	☐	☐	☐	☐
Overhead Obstructions: Tight working conditions, adjacent structures, pipe racks, ceiling grids, etc.	☐	☐	☐	☐	☐	☐	☐