



FRED SHEARER & SONS, INC.
ESTABLISHED 1916

Job Hazard Analysis		JHA # 18
Job/Task Title: Interior Removal and Disposal of Glass		
Safe Job Procedure:		Revised 11/2024
<p>This JHA is for the safe and successful removal and disposal of glass. Special emphasis is placed on preventing Strains, Sprains, Eye Injuries and Cuts.</p>		
<p>WORKERS MUST READ AND UNDERSTAND JHA #0 BEFORE BEGINNING ANY TASK</p>		
<p>Review JHA's: #17 Interior Demolition, #22 Baker Scaffolds, #30 Covering/ Cleanup, #34 Overhead Work, #35 Material Handling</p>		
Step #1 Task Area Prep		
Steps to Complete Job	Hazards	Preventive Measures
Preparing glass and area for glass removal.	Worker could be exposed to strains, cuts, and trips.	1) Clear area of any excess materials or debris.
		2) Have a stocking plan in place.
		3) Utilize Duct tape, placing tape in an "X" pattern on glass before removal.
		4) Communicate with other trades nearby and keep personnel out of demo area.
Step #2 Removal of Glass		
Steps to Complete Job	Hazards	Preventive Measures
Remove glass with hand tools and glass cups. Place glass on tarp, cart, or pallet.	Worker could be exposed to strains, sprains, cuts, pinch, slips, trips and falls.	1) PPE: Cut 4 gloves, Cut less sleeves
		2) Inspect glass cups and ensure proper function.
		3) Always use at least two glass cups when removing glass.
		4) Glass should always be removed from the trim side of the wall.
		5) Have the necessary items ready to quickly clean up after possible breakage. (Broom, dustpan and buggy)
		6) When the glass is ready for removal, use proper lifting techniques. Get assistance if the glass is too heavy for one person to safely handle, or for awkward loads.
		7) Avoid twisting while lifting.
		8) If staging glass for later reinstall – Have either a cart or pallet ready to accept the glass prior to removal. Use a buffer between glass and a cart or pallet. Do not stack over 12 inches high or wide. Glass is to be shrink wrapped to the cart or pallet. Removed glass is to be stored in a non-congested area and protected on all sides from damage or inadvertent movement.



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		9) For demo – When using the “Break” method, first talk with safety to ensure proper execution.
		10) Secure all loads before moving or transporting glass with straps or other means.
		11) Pick up loose debris and broom sweep area when finished.