



DAILY BENCH INSPECTION CHECKLIST

JOB: _____ MONTH: _____

DATED:

Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun

Inspect work area	
Ensure housekeeping is adequate	
Overall	
Welds are in good shape	
No sharp edges	
Top Tread is free of debris and walkable	
Feet	
Attached properly, Rubber installed	
Legs	
Attached to bench top	
Locking pins work (May need lubrication)	
No broken or missing pins	
Pins and holes not worn out	
No bent or warped metal	
Leg Braces	
Not bent or misalligned	
Attached at both ends	
All nuts and bolts are correctly tightened	
Welds are in good condition	
Brace Latches	
Leg locking component is installed	
No Corrosion	
Catch pin straight (Not bent or shortened, properly centered pin)	
Nuts and bots tight	
Not Bent	
Open and close completely	

All of the above items have been inspected and items that require correction are noted with time impact.

Competent Person: _____ Date: _____
 Superintendent/Foreman: _____ Date: _____

P = Item Passes Inspection C = Correction Required / Estimated Time to Correct